

OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

Proceedings, January 9, 1957

January 9, 1957.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

Committee, asking that budget requests for 1957-1958 be presented to the City Comptroller on or before February 20, 1957.

Referred to the Finance Committee.

ROLL CALL

Present—Commissioners Baguley, Bailey, Ballard, Feeman, Gibbs, Graff, Mautz, Ruble—8.

Absent—None.

The minutes of the previous session were approved as printed and corrected to include the following resolution that was omitted from the December minutes:

December 12, 1956.

By Commissioner Graff—

That the Superintendent and the City Treasurer be and they are hereby authorized and requested to purchase

\$2,500 par value United States Treasury 3½% bonds due June 15, 1983 at the market for the Evergreen Cemetery Perpetual Care Trust Fund and report cost back to the board.

Carried.

COMMUNICATIONS

Letter of thanks for the Christmas plants were received from Mayor Crego, Mrs. Gibbs, Mrs. Johns, Mrs. Feeman and several others.

Received and placed on file.

A notice was received from Alderman Kircher, Chairman of the Ways and Means

Copy of a resolution adopted by the City Council on December 17, 1956, asking the various Boards and Department heads to review all Ordinances which pertain to their Boards and request recommendations be sent to the Ordinance Committee prior to February 1, 1957.

Referred to Finance Committee.

The City Forester and his assistant, with the aid of the City Attorney had drawn up an ordinance TO PROVIDE FOR THE CONTROL OF THE DUTCH ELM DISEASE was presented for the consideration of the Forestry Committee and the Board.

By Commissioner Mautz—

That the ordinance, with suggested correction, be approved and submitted to the Ordinance Committee.

Carried.

Letters were received from the Lansing Friendship Club, The Merry Makers Club and Townsend Club No. 2 asking for consideration of using the South Lansing Community Hall.

In reply to the request of the Lansing Friendship Club, the Merry Makers Club and Townsend Club No. 2 for consideration of using the South Lansing Community Hall.

The requests are asking for a reduction of rental fees along with early admittance time.

It is recommended that the following requirements be presented to the Clubs for their approval and acceptance.

1. That the Clubs be made part of the Recreation program providing: They operate under a set of regulations. (By-laws or Club Rules) which incorporate the following:

1. Membership shall be open to all persons 60 years or older, retired persons or widows 50 years or older.
2. Persons be allowed to join without a membership fee.
3. A monthly business meeting be held.
4. The Recreation Department be represented on the Executive Board.
5. Each Club shall be a social Club. (Clubs with political or religious objectives or pressure groups not to be accepted.)
6. The Executive Board of each Club will be responsible to administer the Club business and carry out their Club programs.

When the clubs have complied with the above regulations they will become a part of the Recreation Program and the Community Halls will be scheduled by the Recreation Department at no cost to the Clubs. The Recreation Department will assist the Clubs as much as possible.

Respectfully,

HERBERT E. KIPKE,
Recreation Director.

GREATER LANSING ASSOCIATION FOR
RETARDED CHILDREN

POST OFFICE BOX #203

LANSING, MICHIGAN

January 7, 1957.

Park and Cemetery Commission

City of Lansing, Michigan

Gentlemen:

We, the undersigned, being members of a duly appointed committee, represent the Greater Lansing Association for Retarded Children. This committee was authorized to study the needs and facilities for a recreational program in the City of Lansing for retarded children. We request that a recreational program be instituted by the Park Board and the Board of Education of Lansing, to be put into effect in 1957. After consultations and careful consideration, the following recommendations are offered:

- A. The program be limited to mentally retarded children.
- B. Competent supervision be provided.
- C. A shady, fenced area be made available with the proper facilities, including sanitation, playground equipment and shelter.

We also request the continuance of the summer program for the mentally retarded class attending the Michigan Avenue School.

It is our sincere hope that these requests and recommendations will receive your earliest consideration and acceptance.

Respectfully submitted,

GREATER LANSING ASSOCIATION
FOR RETARDED CHILDREN,

Albert L. Goddard, Chairman,
Harold A. Moore,
Marjorie A. Moore,
Charles E. Buckborough,
Edith P. Edwins.

In reply to the letter from the Greater Lansing Association for Retarded Children regarding the summer program for mentally retarded children.

After consulting with Marvin Beekman Special Education Supervisor, Board of Education, the following recommendation are being proposed.

1. That cooperation of the Board of Education be secured for a summer program.
2. That the program be instituted on a half day basis.
3. That competent people screen the children claiming eligible participants
4. That the parents be responsible for getting the children to the area and taking them home.

Mr. Beekman estimates there are approximately 50 children in the City of Lansing that would be eligible. Of this number possibly 50% or 25 children would participate.

Respectfully,

HERBERT E. KIPKE,
Recreation Director.

The City of Lansing was presented the following:

SCULPTURES OF
FREDRIKA BERTCH MALLETTE

on December 16, 1956

and are at Michigan Historical Museum
Bronze and Plaster Casts:

1. Black Venus
2. Greyhound—Chaz-Zan
3. Linda Jo Bauer—at 5 months
4. Linda Jo Bauer—at 6 years
5. Ernestine—Daughter of Fredrika
6. Onn M. Laing—in gold leaf bronze
7. B. C. Jainer—plaster bust (white)
8. Baby Susan—clay head
9. Fielding H. Yost—bronze

In Bas Relief:

1. Pamela—terra-cotta
2. Shirley—terra-cotta
3. Mary Margaret Brooks
4. Charles Goodyear
5. Fielding H. Yost
6. John Challis
7. F. E. Lord
8. L. Halstead Richardson
9. Ard Ezra Richardson, Jr.
10. Father Joseph Ling
11. Della Miles Bertsch—Mother of Fredrika

January 9, 1957.

Report to the Board:

As requested by resolution passed by the Board at their regular meeting on December 12, 1956 we report as follows:

\$2,500 U.S. Treasury Bonds $3\frac{1}{4}\%$ —due 6/15/83/78 were purchased for Evergreen Cemetery Perpetual Care Fund at \$98.00

yield $3.36+\%$

MARJORIE BLINCOE,
Secretary.

COMMITTEE REPORTS

The Recreation Committee filed a written report on the program of the department for December, 1956.

Commissioner Bailey made an oral report for the Public Relations Committee.
The Finance Committee—

Recommends that Cemetery Perpetual Care Funds be held in the Savings Account at the Banks and then added to Perpetual Care Funds which will be due for reinvestment in February.

WALTER A. GRAFF,
WILLIAM A. RUBLE,
C. GORDON CALLARD.

The Building Committee—

Reports that final inspection was made of the St. Joseph Street building and out-

side of a few minor items the Building was approved and will be available for use immediately for skating.

WILLIAM A. RUBLE,
W. C. BAGULEY,
HYRTL C. FEEMAN.

The Cemetery Committee—

Is presenting a Plat of an Addition to Evergreen Cemetery for the approval of the Board, which includes Lots 57 to 306 inclusive in Section L and Section M, which includes an Infant Section with approximately 2,000 graves and Lots 1 to 258 inclusive, and recommend that the Plat be approved.

W. C. BAGULEY,
HYRTL C. FEEMAN,
ORLA H. BAILEY.

By Commissioner Baguley—

I move the adoption of the Committee Report.

Carried.

RESOLUTIONS

By Commissioner Baguley—

Resolved that an addition to Section L at Evergreen Cemetery and Section M having been approved by the Cemetery and Park Board be made a map of record and the Superintendent be and he is hereby authorized to sign the Plat.

Carried.

By Commissioner Feeman—

That the offer of Mrs. Elda Broadway to sell the Park Board Lot 167, Northlawn Subdivision, for the sum of \$575 be referred to the Park Committee with power to act.

Carried.

By Commissioner Ruble—

That the City Attorney be requested to submit a written opinion as to the powers of the Cemetery and Park Board in making investments of Perpetual Care Funds under the provisions of the new City Charter.

Carried.

The meeting adjourned at 9:15 P.M.

MILLIE M. BROWN,
City Clerk.

OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

Proceedings, February 13, 1957

February 13, 1957.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Feeman, Gibbs, Mautz, Ruble—7.

Absent—Commissioner Graff.

Commissioner Graff was excused from the session.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

Kenneth Black, Architect, for the new City Hall was present and explained the lay-out of the quarters which have been assigned to the Cemetery and Park Department.

Communication was received from Mrs. C. A. Triphagen, Corresponding Secretary, for the Woman's National Farm and Garden Association suggesting that the name of St. Joseph Street Park be changed to the Carl Fenner Park; also a copy of petition that had been presented to the City Council on January 28th relative to the same request was read.

Referred to the Superintendent to answer the letter and petition.

P. Marion Simms, Advisor to the Lansing Area Christian Youth Council, requests the use of Groesbeck Golf Course in which to hold a city-wide Easter Sunrise Service.

By Com. Callard—

That the request be granted under the supervision of Harland Kline.

Carried.

Don Helmer, President of the North Street Nazarene Young Peoples Society requests permission to use Potter Park for Easter Sunrise Services for all Nazarene churches in the Lansing zone.

By Com. Mautz—

That the request be granted under the supervision of Ted Downey.

Carried.

Letters of appreciation were received from the family of Abraham Newhouse, Mrs. H. A. Wooton and Carl Fenner.

Received and placed on file.

A resolution introduced at the City Council on February 11 and referred to the Cemetery and Park Board regarding the use to which a strip of land on the west side of Logan Street between Olds and William Streets could be put was read.

Referred to the Superintendent.

Copies of two opinions by City Attorney Lavey on the examination of abstracts of title to:

1. Outlot A of Eton Downs Sub'd., City of Lansing.
2. Lot No. 167, Plat of North Lawn Sub'd. of a part of the southwest $\frac{1}{4}$ of Section 3, T4N, R2W, City of Lansing.

Received and placed on file.

Communication from the Real Estate Investment Company regarding their depositing with the City Treasurer \$2,000 par value bonds for the installation of shade trees on the streets of Eton Downs.

Received and placed on file.

February 13, 1957.

Memoranda for the Park Board.

There was a meeting on Tuesday, February 12th with representatives of the Boat Club and the Everett Kiwanis Club to discuss the time and manner of handling the Boat Races tentatively scheduled for May 18th and 19th and on Labor Day.

It was agreed that the matter be discussed with each of the Boards and reported back at a meeting to be called at the Park Office.

Received and placed on file.

February 13, 1957.

Lansing Cemetery and Park Board

Lansing, Michigan

Gentlemen:

I am the nephew of Fred P. Wright and Daisy Wright of Lansing, Michigan

I authorize you to disinter the remains of Fred P. Wright and place his remains in a steel vault at the same resting place in Evergreen Cemetery, Lansing, Michigan.

Signed:

RAYMOND R. CAMPBELL,

353 Wildwood Drive,
East Lansing, Michigan.

By Com. Baguley—

That the request be granted.

Carried.

REPORT TO BOARD

February 4, 1957.

As requested by the Board on November 14, 1956 encashment has been made of U. S. Government Bonds

V-270871 and X-386171

and the sum of \$12,720.00 covering principal and interest has been deposited with the City Treasurer in the Frances Park Special Account.

MARJORIE BLINCOE,
Secretary.

Received and placed on file.

REPORT TO BOARD

The following United States Government Bonds which matured February 1, 1957 in

Mt. Hope Cemetery

D-1682148 Series G	\$ 500.00
M-3408294 Series G	1,000.00
M-3408295 Series G	1,000.00
M-3408296 Series G	1,000.00
	<u>\$3,500.00</u>

Evergreen Cemetery

M-3408293 Series G	\$1,000.00
M-3408319 Series G	1,000.00
M-3408320 Series G	1,000.00
M-3408321 Series G	1,000.00
V-493056 Series G	5,000.00
	<u>\$9,000.00</u>

have been encashed and funds deposited with the City Treasurer as follows:

\$3,500.00 Mt. Hope Cemetery Perpetual Care Investment Account

43.75 Feb. 1st interest — Mt. Hope Cemetery operating account

\$3,543.75

\$9,000.00 Evergreen Cemetery Perpetual Care Investment Account

112.50 Feb. 1st interest — Evergreen Cemetery operating account

\$9,112.50

MARJORIE BLINCOE,
Secretary.

Received and placed on file.

February 12, 1957.

Park Board

Lansing, Michigan

Dear Sirs:

Recreation department sponsored baseball in Lansing had one of its best years last summer—best for the department, best for the players, and best for the fans.

Improvements by the city at Municipal field, which included new dugouts, supervised parking, better control of "unattended" children at the games, and improved accessibility to the rest rooms, were the base for the excellent program.

It is our pleasure to relay to you the "thanks" of the people for these improvements.

Because the program offers recreation to so many, we would like to suggest further improvements which should be planned at this time.

Municipal field's lighting is not adequate. Realizing the cost for an entire new lighting plant probably is out of question, we hope that the board will find it possible to launch a long-range plan to solve the problems.

Electrical engineers have suggested to us that the present old-type bulbs should be replaced with a newer type; that the reflectors should be cleaned and refurbished; and that all lights should be re-focused. These improvements could be completed at a relatively small cost we are told, and would greatly improve the program.

We hope that if you can adopt a plan similar to this and that the work could be completed before the 1957 season starts.

Sincerely,

George S. Alderton,

Sports Editor,
The State Journal.

By Com. Baguley—

This be referred to the Recreation Department with power to act.

Carried.

The following letter from the City Plan Commission to the City Council on February 11th which had been referred to the Board of Cemetery and Park Commissioners was read:

February 11, 1957.

Honorable Mayor and
Members of the City Council

Gentlemen:

The City Plan Commission recommends that the plat of Lyncott Park Subd. be approved subject to the dedication by the Park and Cemetery Board of a 30-foot strip (North $\frac{1}{2}$ of Euclid Street extended) on the South end of their property for street purposes.

Respectfully submitted,

CITY PLAN COMMISSION,

Victor G. Leyrer,
Secretary.

Referred to Committee on Streets and Board of Cemetery and Park Commissioners.

February 13, 1957.

Mr. H. Lee Bancroft, Superintendent

Board of Park and Cemetery Commissioners

City Hall

Lansing, Michigan

Dear Pete:

At last Monday's meeting of the City Council, the proposed Plat of Lyncott Park was referred to the Park and Cemetery Board for action in regards to their agreeing to dedicate for street purposes that portion of Euclid Avenue abutting your play area.

Inasmuch as this was agreed upon in the deeds by which you acquired the property, it would seem advisable to me for your Board to agree to this action and report the same to the City Council so that the Plat may be accepted.

Thanking you, I am,

Very truly yours,

CITY OF LANSING,

Collins E. Thornton,
Director of Public Service.

Received and placed on file.

By Com. Ruble:

The Park Board approved and recommends to the City Council that a 30-foot strip of land dedicated for street purposes to allow for the extension of Euclid Avenue as proposed, along the south side of City Park property described as:

Beginning at a point at the intersection of the South line of Robert Street and the East line of Livernois Avenue of Vaughns Subdivision, thence North along the East line of Livernois Avenue 360.7 feet, thence N. $89^{\circ} - 46'$ E. along the North line of Julia Street extended 455.65 feet, thence South 516.95 feet, thence S. $89^{\circ} - 46'$ W. along the center line of Euclid Avenue extended from the West 455.65 feet, thence North 156.25 feet to the point of beginning, containing 5.4 acres more or less and being a part of the S.W. $\frac{1}{4}$ of Section 34, T 4 N, R 2 W, City of Lansing, Ingham County, Michigan.

Carried.

February 13, 1957.

Board of Park Commissioners

Gentlemen:

It is requested that approval be given for Herbert Kipke, Mrs. Margaret White-

head and Donald Moffatt to attend the Great Lakes Conference sponsored by the National Recreation Association.

The Conference will be held in Cincinnati, Ohio, on April 2, 3, and 4. This is a workshop conference for Recreation Personnel from the Great Lakes States.

The cost of attending will be—

Hotel 4 days @ \$7.85.....	\$ 31.40
Meals 4½ days @ \$5.00.....	22.50
Conference fee	4.00
Banquet	4.00
	<hr/>
	\$ 61.90

3 persons 185.70

Transportation 21.00

\$206.70

Respectfully requested,

HERBERT E. KIPKE,
Recreation Director.

By Com. Mautz—

That the request be granted.

Carried.

February 13, 1957.

Board of Park and Cemetery Commissioners
City of Lansing, Michigan

Gentlemen:

I respectfully request that approval be given to expend the sum of approximately \$85.00 to defray the costs of sending Assistant Forester Theodore J. Haskell to a meeting known as the Street Tree and Utility Conference. The meeting will be held at Cleveland, Ohio, on March 7th to 9th.

Funds needed for this trip are available in the conference expense budget item.

Respectfully,

H. LEE BANCROFT,
Superintendent.

By Com. Ruble—

That the request be granted.

Carried.

COMMITTEE REPORTS

The Forestry Committee filed the annual report of the Forestry Division for the year

1956 which was compiled by Theodore J. Haskell, Assistant Forester.

By Com. Mautz—

That Mr. Haskell be commended for the excellent report.

Carried.

The Recreation Committee filed a written report for the month of January.

Received and placed on file.

The Public Relations Committee reported on the publicity that had been received during the month of January.

The Finance Committee of the Park Board submits the 1957-1958 Budget, plus the two month budget for May and June 1958.

By Com. Ruble—

That the report of the committee be accepted.

Carried.

The Recreation Committee reports:

At a meeting of the Recreation Committee on Friday, February 8, the following action was taken:

1. That the Recreation Department cooperate with the Merry Makers and Friendship Clubs to make them part of the total program.
2. That the Townsend Club is political therefore the Recreation Department should not become identified with this club.
3. That the Park Board through Herbert Kipke, Director of Recreation, cooperate with the Board of Education in conducting a six weeks summer program for the mentally retarded child.

C. GORDON CALLARD,
CHARLES MAUTZ.

By Com. Callard—

That the report of the Committee be adopted.

Carried.

RESOLUTIONS

By Com. Ruble—

In regard to the offer of the Board of Education (February 13, 1957) to exchange

5 acres of the Elmhurst School property for 3 1/3 acres of City Park property adjacent to the Gier Park School and also 1 2/3 acres of land on the west side of the C. W. Otto School property (legal description of said properties being attached hereto)

It is Resolved, That,

Inasmuch as the Board of Education has approved an exchange of properties which we consider should be beneficial to the Board of Education and to the City of Lansing, and

Inasmuch, as the Board of Education and the Park Board are in agreement that such an exchange of properties is desirable and equitable and in the public interest and of approximately the same acreage, and

Inasmuch as the acreage being requested from the Park Board would have an assessed value of less than \$5,000, if said property was on the assessment roles.

Therefor be it Resolved, that the Cemetery and Park Board endorse the offer of the Board of Education and recommend the exchange of properties

to the City Council for their consideration and approval.

Carried.

By Com. Callard—

That the special assessment for storm and sanitary sewers in the Lewton Street property be approved for payment.

Carried.

By Com. Baguley—

That the Superintendent be and he is hereby requested to take bids for the rental of the concession building at Potter Park for the summer season of 1957 and that a request for bids be printed in the State Journal, with sealed bids to be in the hands of the Superintendent at noon March 12, 1957, at the Park Office, 202 City Hall.

Carried.

The meeting adjourned.

MILLIE M. BROWN,
City Clerk.

OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

Proceedings, March 13, 1957

Lansing, Michigan,

March 13, 1956.

The Board met in regular session and was called to order by the President, Commissioner Gibbs:

ROLL CALL

Present—Commissioners Baguley, Callard, Gibbs, Mautz, Ruble—5.

Absent—Commissioners Bailey, Feeman, Graff—3.

The minutes of the previous session were approved as printed.

OPENING OF BIDS

March 12, 1957.

Bids were opened for the rental of the Concession Stand at Potter Park at 2 o'clock, Tuesday, March 12th, and 4 sealed bids were opened by Millie Brown, City Clerk. Present were Commissioner Walter Graff, H. Lee Bancroft, Superintendent, and Harland Kline.

The bids were deposited in the Park Office before 12 o'clock noon March 12th and a deposit of \$25.00 accompanied each bid, which were as follows:

Yankee Cone Shop by Evelyn Rouse	\$1,200.00
R. J. Gorman	1,162.00
Allan Downey	1,150.00
Kathren Bigelow	650.00

Inasmuch as the bid of the Yankee Cone Shop as presented by Evelyn Rouse was the best and highest bid and as the bidder is experienced and equipped to handle the concession and of good report we recom-

mend that the bid be accepted for the season of 1957.

Signed:

WALTER GRAFF,
H. LEE BANCROFT,
HARLAND R. KLINE.

By Com. Mautz—

That the bid of the Yankee Cone Shop by Evelyn Rouse be accepted for the rental of the concession stand at Potter Park for the season of 1957 and the bidder so informed.

And further, that after the bidder had qualified by making the proper deposit the \$25.00 deposit of the unsuccessful bidders be returned with our thanks for submitting bids.

Carried.

A communication was received from the Michigan National Guard relative to Park Department on South Washington Avenue for an Armory building.

By Com. Callard—

That the request of the National Guard Unit be referred to the Park Committee with power to act.

Carried.

A communication from L. F. Stewart, Stanton, Michigan, relative to the color in the fountain located in one of the City parks.

Received and placed on file.

Note from 3 sorry boys who broke a window trying to gain entrance to a cabin on Park property and enclosed 25¢ to pay for the damage.

Received and placed on file.

A communication from Clifford H. Brailey, Williamston, Michigan, regarding pony concession at Potter Park for the coming season of 1957.

By Com Mautz—

That the Superintendent be authorized to enter into a working arrangement with Clifford H. Brailey of Williamston on a day to day basis for the pony rides at Potter Park.

Carried.

A letter from Lynn A. Kosht, Business Manager, Board of Education, relative to cost for storm sewer and sanitary sewer in connection with Outlot A of Eton Downs.

Received and placed on file.

A letter from Sears, Roebuck and Company relative to holding their power mower clinic on the high ground off Clippert Street adjacent to the Red Cedar Golf Course.

By Com. Callard—

That the request be granted.

Carried.

A communication was received from the Lansing Council of Veterans Organization relative to purchasing property as an addition to the Section known as "Little Arlington" which would be used for the burial of veterans. This communication was referred to the Cemetery and Park Board by the City Council.

Received and placed on file.

Letters from Local 105, AFL-CIO, submitting request for consideration and action and also changes in Personnel Rules to apply to all City Employees of City of Lansing. These letters were referred to the Cemetery and Park Board by the City Council.

Received and placed on file.

A communication from Local 105, AFL-CIO, requesting separate meetings with various Boards and Commissions on their requests for the 1957-1958. This communication was referred to the Cemetery and Park Board by the City Council.

By Com. Ruble—

That the Public Relations Committee be authorized to meet with the Union members from the department and to make arrangements for such a meeting at an early date.

Carried.

The Commissioners of the Cemetery and Park Board have been asked to meet with the Council's Ways and Means Committee, Saturday, March 16, 1957, at 9:00 A.M. for a hearing on the 1957-58 Park and Cemetery budget requests.

A communication from Argonaut Realty Division relative to proposed acquisition by General Motors Corporation of approximately 9 acres of unimproved land fronting on Stanley Street, Lansing, Michigan, for Fisher Body Division.

By Com. Baguley—

That the request of the Fisher Body Corp. be referred to the Park Committee for study and report back to the Board.

Carried.

A communication from Ted Downey, Manager, Potter Park and Zoo, relative to radio station holding a broadcast in the Lion House at Potter's Park.

Received and placed on file.

The Board approved a broadcast from the Aviary at Potter Park on Tuesday, March 19, 1957, from 1:00 P.M. to 2:00 P.M.

REPORTS OF COMMITTEE

Commissioner Mautz read a report on the Forestry activities and Mr. Haskell's report on the Street Tree and Utility Conference held in Cleveland on March 7 and 8.

Received and placed on file.

A detailed report was read by Commissioner Callard on the Recreation activities for the month of February, which was received and placed on file.

The Public Relations Committee reported on the publicity that had been received during the month of February.

RESOLUTIONS

By Com. Ruble—

That the Superintendent be requested and he is hereby authorized to advertise for sealed bids for the demolition of the old residence at 137 West Main Street to be presented at the Park Board Office on or before 12 o'clock noon on April 3rd, 1957, and be it resolved further, that the Park Committee be given "Power to Act" for the Board in opening the bids and letting the

contract, if funds are available, and the City protected by insurance against Property Damage and Public Liability arising out of the demolition and disposal of building materials or as a result of the demolition.

Carried.

By Com. Mautz—

That inasmuch as the City has acquired 2 acres of land south of and adjacent to the new Lewton Place School and also the west 5 acres of the present Elmhurst School grounds;

Therefore be it resolved, that the Superintendent be authorized to add to the present City Park budget proposal the sum of \$2,500.00 for the Lewton play area and \$5,000.00 for the Elmhurst play area development.

Carried.

By Com. Ruble—

That the Superintendent be and he is hereby authorized and requested to complete the plans for the Park Rest House and Shelter Building at Ranney Park and

advertise for sealed bids in behalf of the Board.

Carried.

By Com. Mautz—

That the Superintendent be requested to add an item of \$2,500 to the Special Improvement items of the 1957 Budget to cover the estimated cost of removing trees from private property which have been checked by the laboratory of the Plant Industry Division of the Michigan Department of Agriculture and found to be infected with *Ceratostomella ulmi* commonly known as the Dutch Elm Disease.

Carried.

The Board extended a welcome to Carl Fenner who is back to work after his illness.

The Board adjourned at 9:15 P.M.

BEULAH M. ROUSE,
Assistant City Clerk.

March 13, 1957.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, April 10, 1957

Lansing, Michigan,

April 10, 1957.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

ROLL CALL

Present—Commissioners Baguley, Bailey, Gibbs, Graff, Mautz—5.

Absent—Commissioners Callard, Feeman, Ruble—3.

Commissioners Callard, Feeman and Ruble were excused from the session.

OPENING OF BIDS

The Park Committee met at the Park Board office at 11:30 Thursday, April 4th, for the opening of bids on the demolition of the Barnes House on West Main Street.

ROLL CALL

Present — Commissioners Feeman and Ruble and Millie Brown, City Clerk, Lee Bancroft, Superintendent, Mr. Fenner and Mr. Kline.

On request of Chairman Feeman the Committee authorized the City Clerk to open the bids which had been deposited in the Board office before noon on April 3rd as required.

There were three bids and all qualified in presenting and including a certified check in the amount of 10% of the bid.

The bids were as follows:

The Burton Lumber & Wrecking Compan, Flint\$2,875.00

Cashiers Check for \$287.50.

Central Wrecking, Inc., Lansing 927.00

Certified Check for \$92.70.

Capitol Wrecking & Lumber Company, Grand Rapids 2,950.00
Certified Check for \$295.00.

The Committee as authorized by the Board awarded the contract to the Central Wrecking Company as the best and lowest bid for the sum of Nine Hundred and Twenty-Seven Dollars and the Superintendent was authorized to sign a contract with the Central Wrecking Company for the removal of the building subject to the filing of satisfactory performance bonds and public liability and accident insurance as provided in the bid request.

The Committee authorized the return of the certified checks to the unsuccessful bidders with the thanks of the Board as soon as the successful bidder has qualified.

COMMUNICATIONS

Paul G. Cook, Director of Athletics of Resurrection High School, requests the use of Municipal Baseball Field for a double header game on Wednesday, May 22nd and Thursday, May 30th.

By Commissioner Graff:

That the request be granted.

Carried.

Joe Beyers, Director of Athletics of the Lansing Public Schools, requests the use of Hunter Park for a practice field for football for Pattengill Junior High School.

Referred to the Superintendent and Recreation Director with power to act.

Central Free Methodist Church requests permission to use Comstock Park for a Sunrise Service on Easter, April 21, 1957.

By Commissioner Baguley—

That permission be granted.

Carried.

Walter Kittle, 1240 Regent Street, offers \$150 for Lot 48, City Park Subdivision.

Received and placed on file.

J. R. Chocola, Chairman of Lansing-Everett Kiwanis Regatta, notifies the Board that he is requesting the Council for the use of Grand River Park on May 18 and 19 for their third annual Kiwanis Regatta.

By Commissioner Mautz—

That the Board approve the request subject to the approval of the City Council.

Carried.

Communication from Herbert E. Kipke, Recreation Director, attaching a program for the Senior Citizens Get Together Dance at the Civic Auditorium being held this evening and asked the members of the Board to drop in for a time.

Received and placed on file.

April 10, 1957.

Perpetual Care Investment:

Mt. Hope Cemetery—

Cash in savings account...\$ 4,726.82

Bonds 262,300.00

\$267,026.82

Evergreen Cemetery—

Cash in savings account...\$ 16,901.14

Bonds 272,700.00

\$289,601.14

MARJORIE SAKROSKA.

Received and placed on file.

REPORT TO BOARD

The following bonds matured on April 1st and have been turned in to the City Treasurer for encashment and funds will be deposited in Evergreen Cemetery and Mt. Hope Cemetery Perpetual Care Investment Savings Account.

Series G—D-1682986-G

Mt. Hope\$ 500.00 \$ 500.00

Series G—D-1682802-G

Evergreen 500.00

Series G—M-3409766-G

Mt. Hope 2,000.00 2,500.00

Total \$3,000.00

MARJORIE SAKROSKA.

Received and placed on file.

COMMITTEE REPORTS

Commissioner Bailey gave a report on the publicity that the department has received during the month, for the Public Relations Committee.

Commissioner Graff read a written report for the Recreation Committee also a report on the Great Lakes District Conference held in Cincinnati which was attended by Mr. Kipke, Mrs. Whitehead and Mr. Moffatt.

Received and placed on file.

Commissioner Mautz read a written report from the Forestry Committee regarding the 1957 tree planting.

Received and placed on file.

The Building Committee—

Reports that plans are being prepared for the shelter and toilets at Ranney Park and that a layout plan is being presented at this time for consideration.

BUILDING COMMITTEE,
W. C. Baguley.

By Commissioner Feeman—

That the report of the Committee be accepted and the committee authorized to complete plans and take bids.

Carried.

The Public Relations Committee—

Reports that on Wednesday, March 27th, a meeting was held with employees of our department representing the Local 105, A. F. of L., C.I.O. and a friendly discussion was held concerning department procedures.

The Committee recommends that no action be taken at the present time until recom-

mendations have been made by the Personnel Committee of the City Council.

Signed:

ORLA H. BAILEY,
W. C. BAGULEY,
WALTER A. GRAFF,
CHARLES C. MAUTZ,

By Commissioner Bailey—

That the report of the Committee be approved.

Carried.

By Commissioner Baguley—

The Cemetery Committee presents the request of Margaret Gardner Iler who desires to remove the remains of Hollis Allen Iler, Jr., buried November 18, 1933, from Mt. Hope Cemetery to Maplewood Cemetery at Hopkins, Michigan. This removal is desired for the reason that it will place his remains next to his father recently buried in above Cemetery.

Signed:

W. C. BAGULEY,
HYRTL C. FEEMAN,
ORLA H. BAILEY,

Approved by:

H. LEE BANCROFT,
Superintendent.

The Park Committee—

Which has had under consideration the request of the National Guard to set aside a park area for the erection of an Armory Building with the assurance that such a building could serve some of the recreation needs of the community, reports:

That the Board favor and recommend to the City Council the disposition of approximately 5 acres of park property with an assessed valuation of less than \$5,000, if the property was on the tax roll, described on accompanying sheet, with an easement for an entrance into and out of the property over park property with a provision for maintaining such entrances and with a reversion clause providing for the return of the property if the Armory Building was not erected in a five year period.

By Commissioner Graff—

That the report of the Committee be adopted and referred to the City Council for their consideration.

Carried.

The land is described as follows:

"Commencing at a point which is 1859.04 feet S. 31° 56' 55" W. and 137.83 feet N. 89° 10' W. from the intersection of the center lines of South Washington Avenue and Mt. Hope Ave-

nue, said point of beginning being 85 feet measured at right angles from the westerly line of said South Washington Avenue (66 feet wide) and 40 feet South of the North line of land known as park property, thence S. 31° 56' 55" W. Parallel with South Washington Avenue. 470.0 feet thence N. 74° 10' W. 520.99 feet, thence north 267.56 feet to a point 40.0 feet south of the north line of said park property. Thence S. 89° 10' E. 750.0 feet to the point of beginning, said description containing 5.003 acres."

April 10, 1957.

To the Board of Park Commissioners,

City Hall,

Lansing, Michigan.

Gentlemen:

Inasmuch as my appointment expires on May 1, 1957, and inasmuch as the new City Charter authorizes the Park Board to appoint the new Director of Parks and Recreation and a Secretary to serve the Board during the next fiscal year, I am therefore requesting that new appointments be made as of the 1st of May.

I would request further that the opportunity be given me to help in the reorganization of the department and to that end I am submitting my resignation as of July 1st, 1957, subject to the approval of the Board.

Sincerely,

H. LEE BANCROFT,
Superintendent.

RESOLUTIONS

By Commissioner Graff—

That the Board request the services of Lieutenant McCort for the summer playgrounds season.

Carried.

By Commissioner Graff—

That the request of the Superintendent be approved, and

That the Board appoint Carl Fenner, Director of Parks and Recreation as of May 1st, 1957.

That the Board appoint Charles G. Hayden as Secretary of the Board and Assistant Director, effective May 1st, 1957.

That the Board appoint H. Lee Bancroft as Superintendent emeritus as of May 1st, 1957, and accept his resignation as of July 1st, 1957.

Carried.

The meeting adjourned.

MILLIE M. BROWN,
City Clerk,
Secretary Pro Tem.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, May 8, 1957

Lansing, Michigan,

May 8, 1957.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

ROLL CALL

Present—Commissioners Baguley, Bailey, Callard, Feeman, Gibbs, Graff, Mautz, Ruble—8.

Absent—None.

The minutes of the last meeting were approved as printed.

COMMUNICATIONS

Letter from Joseph Lavey, City Attorney, relating that it would be preferable to elect a President and name committees after the 12th of July under the terms of the new City Charter, further, that present officers serve until that time.

Received and placed on file.

Betty Patenge, recording secretary of Elmhurst P.T.A., sent copy of resolution thanking parties for new Elmhurst City Park adjacent to school grounds.

Received and placed on file.

Letters from Hammer Crop Dusters, Robert Ward and Lebanair, Inc., relative to spraying for mosquitoes over the City.

Received and placed on file.

P. Marion Simms of the Peoples Church, East Lansing, wrote thanking Commission for use of Groesbeck Golf Course for Easter morning sunrise service.

Received and placed on file.

Don Helmar of the North Street Church of the Nazarene, Lansing, wrote thanking Commission for use of Potter Park for Easter sunrise service.

Received and placed on file.

Notice received from City Council relative to indexing Board's minutes each month.

Received and placed on file.

REPORTS TO THE BOARD

The following bonds matured May 1st and have been turned in for encashment and funds have been deposited in Evergreen and Mt. Hope Cemetery Perpetual Care Investment savings accounts:

Series G M 3515447 - G

Mt. Hope	\$1,000.00
Interest May 1	12.50

Series G M 3515603 - G

Evergreen	1,000.00
Interest May 1	12.50
	<hr/> \$2,025.00

Mr. Kipke and Mr. Bancroft, to whom was referred the request of the Board of Education for the use of Hunter Park for Pattengill Junior High Schol football practice, recommended "that permission be granted for use of the field during the fall season of 1957 as a temporary measure and that the erection of goal posts and lining of the field and conduct and supervision of players be the responsibility of the school authorities."

Moved for adoption by Commissioner Ruble and supported by Commissioner Mautz.

Carried.

COMMITTEE REPORTS

Commissioner Baguley read the report on Mt. Hope and Evergreen perpetual care investments.

Received and placed on file.

Commissioner Mautz read the report from the Forestry Committee on the Spring Tree Planting.

Received and placed on file.

Commissioner Callard read the report from the Recreation Division.

Received and placed on file.

Commissioner Bailey gave a report on the publicity the department received during the month for the public relations committee.

RESOLUTIONS

By Commissioner Graff—

That the Treasurer and the Director of Parks and Recreation be and they are hereby authorized to deposit for encashment:

U.S. Savings Bond V-271-104

Series F\$5,000.00

maturing March 1962 and deposit the proceeds in the Frances Park Special Account, and report back to the Board.

Carried.

By Commissioner Baguley—

That permission as requested for removals and burial of John Saier on Lot 20, Section N, at Mt. Hope Cemetery, be given.

By Commissioner Baguley—

That permission be given for removal

of remains of Joseph G. Aiello from Lot 150, Section N, of Mt. Hope Cemetery.

Carried.

By Commissioner Baguley—

Resolved by the Park Board of the City of Lansing that the American State Bank be designated as the depository for Cemetery Perpetual Care and Special Park Securities and that any one of the following named persons together with the City Treasurer, or the Deputy City Treasurer, be present whenever the safety deposit box is opened; signatures of all of said persons to be filed with the American State Bank and key to safety deposit box to be in the custody of the City Treasurer.

Signatures:

Carl Fenner
Charles G. Hayden
Harland R. Kline
John F. Webb
Lena E. Wacker

Carried.

By Commissioner Baguley—

That permission be granted subject to satisfactory written request of the family and permission of the lot owner, to redesign Lot 2, Section B, at Evergreen Cemetery and to move the burial of Sub 2 to the southwest 2 feet to conform to the lot burial plan.

Carried.

The Director, Carl Fenner, reported on the progress of the Department.

Commissioner Callard reported on parks visited on his western trip.

The meeting adjourned.

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, June 12, 1957

Lansing, Michigan,

June 12, 1957.

The Board met in regular session and was called to order by the President, Commissioner Gibbs.

ROLL CALL

Present— Commissioners Bailey, Cal-
lard, Feeman, Gibbs, Mautz, Ruble—6.

Absent— Commissioners Baguley and
Graff—2.

Commissioners Baguley and Graff were
excused from the session.

Councilman Peck was also present.

The minutes of the previous session were
approved as printed.

COMMUNICATIONS

Letters asking permission for Mrs.
Margaret Whitehead to attend the Uni-
versity of Michigan's 10th Annual Confer-
ence on Aging in Ann Arbor on June 24th
to 26th at a cost of \$42.50 and for Mrs.
Margaret Whitehead and Herbert Kipke
to attend the Michigan Recreation Associ-
ation Summer Meeting at Harbor Springs
at a cost of \$80.00 were received from
Herbert Kipke, Recreation Director.

By Commissioner Mautz—

That these requests be granted.

Carried.

Letter from Edward A. Carlin request-
ing permission to extend tile into our water
course draining the Evergreen Cemetery.

Inasmuch as this problem had been
worked out with the Ingham County Road
Commission this letter was received and
placed on file.

Letter from Mrs. John E. Fuller, Social
Studies Chairman at C. W. Otto school
enclosing check of \$15.00 for maple trees
purchased expressed thanks for Board's
cooperation.

Received and placed on file.

Letter from Benjamin H. Swan be re-
ferred to the Director with the provision
that no solicitations will be approved and
a recommendation that the scheduling of
such work be handled thru the concession-
aire at the park.

Carried.

Letters from Mr. Alva Birtles and Mr.
and Mrs. Alfred Feher inquiring about our
lots on Otto Street and offering \$300 each
for them.

Received and placed on file.

Letter from Edward C. Monroe.

Referred to the Park Committee.

Letter from Elmhurst teachers, Clara
Shroen, Committee Chairman thanking the
Board for use of pavilion at Frances Park.

Received and placed on file.

Letter from Richard C. Prakken, Michi-
gan School Tours for his group of 890
students and 70 teachers from Jackson,
Eaton and Ionia counties.

Received and placed on file.

Letter from Resurrection School in ap-
preciation of help given to Senior Prom.

Received and placed on file.

Communication from City Council relative to boat races at Grand River Park.

By Commissioner Feeman—

That inasmuch as the recent boat racing event of May 18 and 19 was canceled due to bad weather, we would recommend that permission be given for use of Grand River Park for the regional boat racing event requested on July 20 and 21, 1957, by the Lansing Everett Kiwanis Club in cooperation with the Capitol City Outboard Club, Inc. Provided that they cover the City of Lansing with customary Public Liability and Property Damage insurance, provided further that it has the approval of the Park Committee of the City Council and that they do not request permission for Labor Day week-end races and that they work in conjunction with the Lansing Boat Club.

Carried.

REPORT TO THE BOARD

The following bonds matured June 1st and have been turned in for encashment and the principle of \$500 has been deposited in Mt. Hope and \$1,500 in Evergreen Perpetual Care Investment savings accounts and \$6.25 in Mt. Hope and \$18.75 in the Evergreen operating accounts.

Mt. Hope—

Series G—D-1829483-G	\$500.00
June 1st interest	6.25

Evergreen—

Series G—D-1829325-G	\$500.00
June 1st interest	6.25

Evergreen—

Series G—M3775214-G	\$1,000.00
June 1st interest	12.50

The following is the report of the Perpetual Care Investments as of May 31, 1957:

Mt. Hope Cemetery cash in savings account	\$ 6,291.82
U.S. Government bonds	260,800.00
	<u>\$267,091.82</u>

Evergreen Cemetery cash in savings account	\$ 24,262.51
U.S. Government bonds	269,200.00
	<u>\$293,462.51</u>

COMMITTEE REPORTS

Commissioner Callard read the report of the Recreation Division.

Received and placed on file.

Commissioner Mautz read the report of the Forestry Division.

Received and placed on file.

By the Building Committee—

That plans have been prepared on the addition for the service building at Frances Park and that a layout plan is being presented at this time for consideration.

WILLIAM A. RUBLE
HYRTL C. FEEMAN

By Commissioner Ruble—

That the report of the Committee be accepted and the committee authorized to complete plans and take bids.

Carried.

By the Building Committee—

That plans have been prepared for the shelter and toilets at Clifford Park and that a layout plan is being presented at this time for consideration.

WILLIAM A. RUBLE
HYRTL C. FEEMAN

By Commissioner Ruble—

That the report of the Committee be accepted and the committee authorized to complete plans and take bids.

The Cemetery Committee presented requests for removals of infant Owen Lynn Cornell and for Alfred McIntyre and Almeda McIntyre, also for their reinterment.

By Commissioner Feeman—

That permission be granted as arranged.

Carried.

The Park Committee reports that inasmuch as it was necessary for the City to purchase Lot 167 Northlawn Sub. in order to provide an entrance into the 7th Ave. playground from the North or from Gier Street and inasmuch as 13 feet of the above mentioned lot will provide an adequate entranceway

Therefore be it resolved, that the Park Board recommend to the City Council the sale of the West 20 feet of Lot 167 Northlawn Subdivision to Edward Monroe, the abutting owner for his offer of \$350.00.

HYRTL C. FEEMAN
C. GORDON CALLARD
WILLIAM A. RUBLE

By Commissioner Feeman—

That the report of the committee be adopted.

Carried.

RESOLUTIONS

By Commissioner Ruble—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit for encashment

U.S. Savings Bond D-1950999.....\$500

maturing July 1, 1957, and deposit the proceeds in the Evergreen Cemetery Perpetual Care Savings Account and report back to the Board.

Director Carl Fenner reported on the progress of the Department.

Motion by Commissioner Ruble that the \$350 certified check held by us as a bond to assure good planting growth in the landscape buffer zone on Harris Street be now refunded to the Leland Steel and Iron Co. Supported by Commissioner Bailey.

Carried.

Motion by Commissioner Callard that another boat slip be constructed at the Grand River Park, supported by Commissioner Mautz.

Carried.

Motion by Commissioner Ruble that a letter of appreciation be sent to Ingham County Road Commission for their fine cooperation and attentiveness in our entrance problem at Evergreen Cemetery. Supported by Commissioner Feeman.

Carried.

Director Fenner gave a report to the Board.

Councilman Peck made a few remarks.

Meeting adjourned.

Received June 13, 1957.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, July 10, 1957

The Board met in regular session and was called to order by the President, Commissioner Gibbs, at 7:30 p.m.

ROLL CALL

Present — Commissioners Baguley, Feeman, Gibbs, Graff, Hutchens, Mautz, Ruble — 7.

Absent — Commissioner Callard.

Commissioner Callard was excused from the session.

The minutes of the previous session were approved as printed.

ELECTION OF OFFICERS

By Commissioner Ruble, seconded by Commissioner Feeman that President Gibbs and Vice-President Callard be re-elected to their respective offices and that Director Fenner and Asst. Director and Secretary Hayden be re-appointed to their respective positions.

Carried.

COMMUNICATIONS

Petition asking for city wide mosquito spraying which was referred from City Council.

Referred to Forestry Committee.

Letter from Ingham County Kennel Club asking permission to use Potter Park for annual outdoor puppy match.

Moved by Commissioner Feeman that request be granted.

Carried.

Letter from Ingham County Medical Society thanking Board for use of Frances

Park pavilion on occasion of Fred Drolett picnic.

Received and placed on file.

Letter from Joseph Lavey, City Attorney concerning Charter provisions for Board members to fellow when voting on a matter on which he has a direct or indirect financial interest and Charter provision concerning adoption of rules of administrative procedure for Board to file with the City Clerk.

Referred to the Park Committee.

Letter from Mrs. Robert Campion relative to conditions existing in Junior Baseball League that was referred from City Council.

Referred to Director.

Letter from Director Fenner requesting approval of sending Asst. Forester Haskell to the National Shade Tree Conference in Philadelphia, August 22-26 and expending \$165.00 for trip.

Referred to Forestry Committee.

COMMITTEE REPORTS

Sealed bids were received from two contractors for the building of the Ranney Park Building. Bids were opened at 2:00 o'clock on July 10, 1957.

The bid of Hanel-Vance Construction Company was the best and lowest base bid in the amount of \$28,900.00

Alternate No. 1 _____ 870.00

Alternate No. 2 Add _____ 930.00

Alternate No. 3 _____ 40.00

Construction in 110 days.

The bid of the Haussman Construction Company was as follows:

Base bid	\$29,900.00
Alternate No. 1	811.00
Alternate No. 2	876.00
Alternate No. 3	—

Construction in 110 days.

The building committee therefor recommended that the contract be awarded the Hanel-Vance Construction Company in the amount of \$30,740.00 including Alternates No. 1, No. 2 and No. 3 and that the President of the Board be authorized to sign the contract for and in behalf of the Board.

Carried.

The Building Committee reported that sealed bids were received from two contractors for the building of the Frances Park Pumping Building Addition.

Bids were opened at 2:00 o'clock on July 10, 1957. The bid of Hanel-Vance Construction Company was the best and lowest bid in the amount of \$3,590.00. Construction in 50 days.

The bid of Haussman Construction Company was for \$4,437.00. Construction in 60 days.

The Building Committee therefor recommended that the contract be awarded the Hanel-Vance Construction Company in the amount of \$3,590.00 and that the President of the Board be authorized to sign the contract for and in behalf of the Board.

Carried.

The Building Committee reported that the Consumers Power Company deemed the replacement of gas lines to Lots 4 and 5, Ranneys Subdivision of Lot 1, Block 241, City of Lansing was a matter of immediate public safety and have laid a new main running easterly and westerly, 7 feet from the South property line in the private alley area. Inasmuch as this is a private alley, the attached forms are requested to be signed giving the approval of their right of easement across City of Lansing property.

The Building Committee recommends to the City Council that permission be given to the Consumers Power Company and herewith submit forms.

By Commissioner Ruble—

That we concur in the recommendation and submit same to the City Council.

Carried.

The Cemetery Committee presented a request from the family of Lloyd Longstreet

to remove his remains from sub 6 of Lot 32, Section Z, of Mt. Hope Cemetery to Summit Cemetery in Williamston, Michigan. This removal will place his remains beside his wife, buried in the Williamston Cemetery.

Carried.

The Cemetery Committee presented a request that the remains of two infant children buried December 1, 1874, be removed to the end of Sub 3 from Sub 5 of Lot 161, Section A, in Mt. Hope Cemetery to make room for the burial of Ethel A. Davis, a friend of the family, as requested further, by Mrs. Grace Robson, sister and only remaining heir.

Carried.

The Finance Committee recommended payment of \$27.23 to John Bowling for expense incurred at Chicago Seed Conference.

Moved by Commissioner Graff to concur.

Carried.

Forestry Committee recommended payment of approximately \$165.00 to defray costs of Asst. Forester Haskell to attend the National Shade Tree Conference in Philadelphia, August 22-26.

Moved by Commissioner Mautz to concur.

Carried.

The Publicity Committee report of the department was given by Commissioner Mautz.

The Park Committee recommends:

1. That Section 14.4 of the new City Charter be included for referral purposes in a compilation of its rules for the Park Board to follow, when a member of the Board might have a direct or indirect financial interest in a matter on which the Board may be required to take action.

2. That our rules of administrative procedures shall be reviewed for the purpose of adoption to conform with Sec. 7.6 sub-sec D of the new Charter.

HYRTL C. FEEMAN
C. GORDON CALLARD
W. A. RUBLE

Carried.

REPORT TO THE BOARD

The following is the report of the Perpetual Care Investments as of June 30, 1957.

Mt. Hope Cemetery cash in
savings account\$ 6,969.07

United States Government
Bonds 260,300.00
\$267,269.07

Evergreen Cemetery cash in
savings account\$ 28,365.51

United States Government
Bonds 267,700.00
\$296,065.51

Funds have been received by the Lansing Park Board from the following United States Government Bonds and have been deposited in Frances Park Special, Evergreen Cemetery Perpetual Care Investment Savings Account and the July 1st interest in Evergreen operating account.

V-271-104 Series F, maturity
date March 1962,
\$5,000 Frances Park\$4,240.00

D-195-0999 Series G (Ever-
green Cemetery) 500.00

July 1st interest 6.25

CHARLES G. HAYDEN,
Secretary

REPORT OF THE FORESTRY DIVISION

Recommendations for the removal of Private Elm Trees infected with Dutch Elm disease.

1. All removals of private elm trees to be made by contract between the Park Department and a competent tree removal contractor.

2. The cost of such removals to be charged to the special fund 1-E-15, (\$2,500.00) appropriated for 1957.

3. Contracts for the removal of condemned trees will be let by bid subject to the following specifications

a. All elm trees to be removed within a specified time to be established by the City Forester at the time of contract.

b. All elm trees to be removed to a stump, or flush cut to the ground as the owner might prefer. Stump to be thoroughly sprayed with 1% DDT in oil if left standing.

c. All elm wood and brush to be destroyed by burning. It is unlawful to possess, sell or give away elm wood. All elm wood should be sprayed with 1% DDT in oil before transporting to the dump for burning.

d. The tree removal contractor shall furnish proof of adequate insurance coverage for the removal operations.

1. Workman's Compensation
2. Bodily Injury Liability
3. Property Injury Liability
4. Automobile Liability

4. The contract to be awarded to the low bidder.

5. City Forester to supervise all operations with periodic inspections. Payment to be subject to final inspection for compliance with specifications.

CHARLES C. MAUTZ
W. C. BAGULEY

By Commissioner Mautz—

I move the above recommendations for adoption by the Board.

Carried.

The report of the Recreation Division was read by Commissioner Graff.

RESOLUTIONS

By the Forestry Committee of the Park Board to whom was referred the petition from the City Council on June 17, 1957, in regard to spraying for mosquitoes.

Inasmuch as it necessary that spraying for mosquitoes be done early in the season for an effective control, and

Inasmuch as spraying at this time would be harmful to many plants, shrubs and edible garden produce now growing, and

Inasmuch as our Department was asked to concentrate only on the control of the Dutch Elm Disease by spray this year,

Therefore be it resolved, that we would recommend no spraying be done on a city-wide basis this year for the control of mosquitoes and other insects, and

Further, that if the City Council should place the issue on the ballot, that they do so on a yearly basis inasmuch as there might be an advantage in skipping the spray for a year now and then.

Signed:

CHARLES C. MAUTZ
W. C. BAGULEY

By Commissioner Mautz—

That this recommendation be referred to the City Council.

By Commissioner Ruble—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit for encashment:

U.S. Government Bond Series
G for Mt. Hope Perpetual
Care D-1951515-G\$ 500.00

U.S. Government Bond Series
G for Evergreen Perpetual
Care, No. D-1951467-G 500.00
and M-3897828 1,000.00

maturing August 1, 1957, and deposit the proceeds in the Evergreen Perpetual Care Investment Savings account and the Mt. Hope Cemetery Perpetual Care Savings account, and the August 1st interest in the respective operating accounts.

By Finance Committee—

Whereas, the Parks and Recreation Department does upon occasion work for others, and

Whereas, an equitable charge is desirable, and

Whereas, the following fringe benefit are a part of cost on this work done for others as the following table shows:

	Park	Forestry
Retirement & Social Security	\$ 7.25	\$ 7.25
Longevity	2.00	2.00
Vacation-sick leave-holiday pay	6.64	6.64
Death Benefit & Blue Cross	1.40	1.40
Workmen's Compensation	1.00	4.00
	18.29%	21.29%

Be it hereby resolved: That effective after this date the labor cost on all work done by Park and Forestry personnel, other than for City departments, will be increased by 18.29% and 21.29% respectively.

In addition, to the cost of equipment, materials and labor as here increased, these totals shall be further increased by 6% for overhead and supervision.

FINANCE COMMITTEE
Walter A. Graff
William A. Ruble

By Committee of The Whole—

Whereas, Orla H. Bailey, has served the City of Lansing as a member of the Board of Park and Cemetery Commissioners for 11 years, and

Whereas, he has contributed unselfishly for the good of his fellow citizens through his time, energy and attention to the details asked of him, and

Whereas, there have been so many fine advances made by the department during his tenure as an officer, now

Be It Resolved: That the Lansing Park Board convey its feeling of appreciation and tender a copy of this resolution to him in gratitude for his services.

ERNEST D. GIBBS, President
C. G. CALLARD
W. C. BAGULEY
CHARLES C. MAUTZ
WILLIAM A. RUBLE
HYRTL C. FEEMAN
WALTER A. GRAFF

Whereas, H. Lee Bancroft has served the City of Lansing as Superintendent of Parks and Cemeteries for 43 years, and

Whereas, he has fulfilled his duties so well and has given so much to the City through his good judgment, knowledge, ability, integrity and sincerity, and

Whereas, he has contributed so much toward happier and more wholesome lives for children and adults through programs instituted through the Parks and Recreation Department;

Therefore be it resolved: That the Lansing Park Board go on record as acknowledging its appreciation to him for all the many fine things done for the City of Lansing, and further, thank him deeply for the many lasting benefits that it will receive because of his service.

ERNEST D. GIBBS, President
W. C. BAGULEY
CHARLES C. MAUTZ
WILLIAM A. RUBLE
C. GORDON CALLARD
HYRTL C. FEEMAN
ORLA H. BAILEY
WALTER A. GRAFF

Meeting adjourned.

CHARLES G. HAYDEN,
Secretary.

By Councilman Murningham—

Resolved by the City Council of the City of Lansing:

That serious consideration should be given to the provision of Section 5.5 (g) of the City Charter and unless the matters are of an urgent need this rule be not waived.

Carried.

By Councilman Heller—

That three 12-minute meters be installed in front of Riker's Dry Cleaners, 326 N. Capitol Avenue.

Adopted by the following vote:

Yeas—Councilmen Belen, Brooks, Heller, Murningham, Potter—5.
Nays—None.

Several people were in the audience and protested the building of a house at the

corner of Glenrose and Bassett Streets on a small lot. The following people spoke: Malcolm McCulloch of 1426 Bassett Street; James Clemens of 1619 Glenrose, and Charles Warren of 1641 Glenrose Street.

By Councilman Murningham—

Resolved by the City Council of the City of Lansing:

That the attached claims be allowed and the City Clerk be and she is hereby authorized to draw orders on the City Treasurer for the amount allowed each claimant.

Adopted by the following vote:

Yeas—Councilmen Belen, Brooks, Heller, Murningham, Potter—5.

Council adjourned at 8:45 P.M.

MILLIE M. BROWN,
City Clerk.

Lansing, Michigan,
August 19, 1957.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, August 14, 1957

ROLL CALL

Present were Commissioners Gibbs, Cal-lard, Baguley, Graff and Hutchens. Absent were Commissioners Feeman, Mautz and Ruble. Those absent were excused from the session.

COMMUNICATIONS

Chairman Gibbs announced the same standing committee membership as of last year, with Mrs. Hutchens taking the place of Orla Bailey.

Letter from H. Lee Bancroft in appreciation of resolution tendered him and thanking the Board members for their contribution of time, leadership and experience for the good of this community.

Placed on file.

Letter from Alva Birtles concerning city owned lots on Otto Street.

Motion by Commissioner Graff—

That Mr. Birtles be notified that we can only exchange these lots for lands of equal value.

Carried.

Letter from Mrs. Walter Neller enclosing check for \$200.00 to be used toward maintenance of Scott Park Art and Garden Center.

Motion by Commissioner Baguley—

That the Secretary write note of appreciation to Mrs. Neller.

Carried.

Letter from Chief Okemos Council, Boy Scouts of America, asking for use of the Tourist Park.

Motion by Commissioner Callard—

That the Chief Okemos Council #271 of Boy Scouts of America be allowed the use and facilities of the Lansing Tourist Park to stage their Councils "Little Jamboree" on September 20, 21, and 22, 1957. Also that temporary fencing, where needed, be installed and use of the ball diamond, bleachers and public address system at Municipal Park be granted them for September 21, 1957.

Carried.

The following bids were received from the City Council for the one-story Park Building for the Lansing Park Board at Clifford Park, 500 block East Mt. Hope Avenue:

Hanel-Vance Construction Co.....	\$14,817.00
William H. Bennett.....	16,217.00
Haussman Construction Co.....	13,600.00
Lathrop Construction Co.....	19,450.00
Summit Construction Co.....	16,900.00

Motion by Commissioner Baguley—

That the Park Board recommend to the City Council that it accept the bid of the Haussman Construction Company for the construction of the Clifford Park Shelter House at \$13,600.00, this being the best and lowest bid. Further, that the City Council be given notice of this recommendation.

Carried.

Motion by Commissioner Baguley—

That the building committee have power to act in choosing the brick for Clifford Park Shelter House.

Carried.

Communication was received from the City Council relative to recommendation of Traffic Board that Park Board property at 512-518 East Michigan Avenue be used for off-street parking and motion of Councilman Kircher for negotiation for same.

Referred to Park Committee.

Letter from Colonel Layle, Quartermaster General, State of Michigan, relative to Military Board acceptance of South Washington Avenue Park property and conditions.

Motion by Commissioner Callard—

That the Secretary be instructed to have an abstract of title prepared for the parcel of land to be deeded to the State of Michigan for Armory purposes and charged to the land purchase account 2-D-17.

Carried.

Letter received from City Council written by Douglas F. Davis, relative to his son who broke his leg on an elm log which our forestry crew had cut on Alice Street.

Motion by Forestry Committee—

That the department be guided by the judgment of the City Attorney in the matter of responsibility to Douglas F. Davis, whose son broke his leg while playing on elm log cut by the Forestry crew on Alice Street.

Signed:

BARBARA HUTCHENS,
W. C. BAGULEY,
Forestry Committee.

Carried.

Letter received from City Council written by Fisher Body Division of General Motors relative to possibility of their leasing our vacant land on Stanley Street with option to purchase.

Referred to Park Committee.

Letter received from Ingham County Road Commissioners asking permission to correct a safety hazard at the northeast corner of Waverly Road and Michigan Avenue on property which we own.

Motion by Commissioner Callard—

That the Park Board grant permission to the Ingham County Road Commission to enter our property and grade down the road bank at Michigan Avenue and Waverly Road in order to correct a safety hazard according to the request of the Commission.

Carried.

Referral from City Council relative to resolution of Councilman Bradshaw on July 29, 1957, asking for appropriation to be included in our 1958-1959 budget.

Motion by Commissioner Graff—

That this matter of mosquito spraying be referred to our budget file and at budget assembling time beginning early in 1958,

it can be mentioned to the City Council Ways and Means Committee.

Carried.

COMMITTEE REPORTS

The Cemetery committee presents the request from the parents of infant Mary Niblock, buried February 10, 1947, to remove the remains to the family lot in Lakeview Cemetery, Howell, Michigan.

Signed:

W. C. BAGULEY,
BARBARA HUTCHENS,
Cemetery Committee.

Carried.

Motion by Commissioner Graff—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit for encashment:

U. S. Government Bond Series G for
Evergreen Cemetery Perpetual Care
#M-3898759-G, maturing September
1, 1957 \$1,000

and deposit the proceeds in the Evergreen Perpetual Care Investment Savings Account and the September 1st interest in the Evergreen Cemetery operating account.

Carried.

REPORT TO THE BOARD

The following is the report of the Perpetual Care Investments as of July 31, 1957:

Mt. Hope Cemetery cash in
savings account \$ 7,985.32

United States Government Bonds 260,300.00
\$268,285.32

Evergreen Cemetery cash in
savings account \$ 30,362.61

United States Government Bonds 267,200.00
\$297,562.61

CHARLES G. HAYDEN,
Secretary.

Funds have been received by the Lansing Park Board from the following United States Government Bonds and have been deposited in Mt. Hope Cemetery and Evergreen Cemetery Perpetual Care Investment Savings Accounts and the August 1st interest in Mt. Hope Cemetery and Evergreen Cemetery operating accounts:

D-1951515-G Mt. Hope Cemetery....\$ 500.00

August 1st interest 6.25

M-3897828-G Evergreen Cemetery.. 1,000.00

D-1951467-G Evergreen Cemetery.. 500.00

August 1st interest..... 18.75

CHARLES G. HAYDEN,
Secretary.

Commissioner Hutchens read a report from the Forestry Division on our Dutch Elm Disease Program.

Commissioner Hutchens gave a report on publicity accorded our department the past month.

Commissioner Callard read a report made from the Recreation Division on their activities for the past month.

Director Carl Fenner gave a report on the Department's activities for the past month in the fields of personnel, planning, construction activities and overall development.

Meeting adjourned.

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, September 11, 1957

September 11, 1957.

ROLL CALL

Present—Commissioners Baguley, Callard, Feeman, Gibbs, Graff, Hutchens and Mautz.

Commissioner Ruble was excused from the session.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

A letter of thanks for the use of Potter Park for the annual picnic of the C. and O. Veterans was received from the Chesapeake and Ohio Railway.

Received and placed on file.

Greater Lansing Association for Retarded Children sent letter of appreciation for our work in conjunction with the Lansing Board of Education for mentally retarded children at the Walnut Street School this summer.

Received and placed on file.

Letter from Secretary asking approval to expend approximately \$145.00 to send the Director to a meeting of the National Institute of Park Executives held in Minneapolis, September 23rd to 27th.

By Commissioner Graff—

That the request be granted.

Carried.

Communication from City Council recommending that property at 512-518 East Michigan Avenue be developed for parking and that rental agreement be entered into with the Park Board.

Referred to Park Committee.

Letter from Capital Automotive Supply Corporation relative to lot and building at 111 S. Cedar Street which they rent and hope to continue renting.

Referred to Park Committee.

Communication from City Council on development of property at East Saginaw Street and the Grand River for off street parking and possible park site.

Referred to Park Director.

Petitions from residents and business parties relative to possible usage of park property on West Saginaw Street at Stanley, formerly known as Veterans Housing Area.

Referred to City Council and Park Committee.

A note from Mrs. Veteria Sorrow, President, American Federation of the Physically Handicapped thanking us for facilities at Frances Park.

Received and placed on file.

COMMITTEE REPORTS

By the Cemetery Committee—

Permission requested to remove the body of Cleon Thompson from sub. 8 of Lot 44, Section W of Mt. Hope Cemetery to E/E of sub. 6 of Lot 44, Section W of Mt. Hope Cemetery.

Signed:

W. C. BAGULEY,
HYRTL C. FEEMAN,
BARBARA HUTCHENS.

Carried.

By the Finance Committee—

Whereas, it has been felt that the Park Board should have clearer direction from the City Council in regard to disposition of trust fund monies belonging in our perpetual care accounts, the following ordinance has been conceived by the City Attorney at our request.

An ordinance establishing a method for the control of investments and re-investments of perpetual care funds and trust funds by the Park Board of the Department of Parks and Recreation; and for the disposition of trust fund monies when the object or purpose of the trust fund fails or ceases.

The City of Lansing ordains:

Section 1. The Park Board being the administrative head of the Department of Parks and Recreation, shall have control, administration, investment and re-investment powers over all monies belonging to the perpetual care funds and trust funds belonging to said Department.

Section 2. The Park Board is hereby authorized to invest up to 50 per cent of said funds in obligations of the United States, State of Michigan, County of Ingham, Lancel Metropolitan District No. 1 and the City of Lansing. Such bonds shall be in the name of the City Treasurer and Park Board.

Section 3. The Park Board shall have the power to invest up to 50 per cent of said funds in Triple A Corporate Bonds, as listed by Moody's Investor Service, its successor service or a service of similar nature. Such bonds shall be in the name of the City Treasurer and of the Park Board.

Section 4. The method of investment described in this ordinance shall be strictly adhered to and changed only by amendment to this ordinance.

Section 5. If at any time the object and purpose of any trust fund fail for any reason, or ceases, then the Park Board shall determine the disposition of such trust fund or funds. Any legal problem incident thereto shall be referred to the City Attorney for decision.

Signed:

WALTER A. GRAFF
C. GORDON CALLARD

By Commissioner Graff—

That this be laid on the table for consideration for one month.

Carried.

Commissioner Mautz read a report from the forestry division concerning the 33rd National Shade Tree Conference attended by Mr. Haskell.

Commissioner Hutchens made a report for the Public Relations Committee on the publicity for the month of August.

Commissioner Callard read a report from the Recreation Division in summation of summer programs and planning for Senior Citizens and Teen-Age programs.

RESOLUTIONS

By the Park Committee—

Whereas: The City Council has recommended that the property at 512-518 E. Michigan Avenue be used for off street parking, the Park Board would like it known that it has no objection, provided that the City of Lansing be made aware of its joint responsibility and accept the same, if this parking plan is instituted. We feel that this is not City property in a normal sense of understanding but rather it is property left in sacred trust and the revenue from it must go for the specific use of Ranney Playground.

Further: Our rental agreement with the City Council should have a great degree of permanency, inasmuch as a good tenant is being removed and that from time to time the amount of rental be reviewed and adjusted to a fair current rental value, and that the Director prepare with the City Attorney a suitable rental agreement and that this agreement may be included in this communication to the City Council.

Signed:

HYRTL C. FEEMAN
C. GORDON CALLARD

By Commissioner Feeman—

That the Board concur in this resolution and that it be referred to the City Council.

Carried.

By the Park Committee—

Inasmuch as the Fisher Body Division of General Motors has written that they are interested in acquiring additional land to provide space for the parking of cars of employees and to that end wish to acquire land now owned by the City and adjacent to the present parking lot now operated by Fisher Body and

Whereas, the residents have protested by petition against the City permitting the Fisher Body Company to acquire this parcel,

Therefore, Be It Resolved, that we recommend retaining this parcel for future recreation use unless the City Council feels it to be very important to the operation of the Fisher Body Company at which time

we conceivably could alter and lessen the area comprising the green buffer zone and work toward a mutual plan more acceptable to the residents.

Signed:

HYRTL C. FEEMAN
C. GORDON CALLARD

By Commissioner Feeman—

That this recommendation be accepted and referred to the City Council.

Carried.

REPORT TO THE BOARD

The following is the report of the Perpetual Care Investments as of August 31, 1957.

Mt. Hope Cemetery cash in
savings account _____ \$ 8,525.32

U.S. Government Bonds..... 259,800.00

Evergreen Cemetery cash in
savings acct. _____ 34,057.61

U.S. Government Bonds..... 265,700.00
Motion by Commissioner Graff—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit for encashment:

U.S. Government Bonds Series G. for
Evergreen Cemetery Perpetual Care

D-1952112-G _____ \$ 500.00

D-1952113-G _____ 500.00

M-4116293-G _____ 1,000.00

\$2,000.00

and deposit the proceeds in the Evergreen Perpetual Care Investment Savings Account and the October 1st interest in the Evergreen Cemetery operating account.

Carried.

Meeting adjourned.

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, October 17, 1957

October 17, 1957.

The Park Board met in special session with the following members present: Commissioners Baguley, Feeman, Gibbs, Graff, Hutchens and Mautz.

Commissioners Callard and Ruble were excused.

A communication from the Lansing Public Schools was read asking for approval of exchange of property between us at their Cavanaugh, Pennsylvania site.

Motion by Commissioner Feeman—

That the Park Board recommend an even exchange on an acre for acre basis of the property presently owned by the Park Department, City of Lansing, at the South end of the Cavanaugh-Pennsylvania Vandervoort site for the property adjoining ours on the North and owned by the Lansing School Board, provided, however, that the School Board reimburses us in the amount of \$1,095.25, money assessed for street improvements. The Lansing Board of Education has authorized its approval for this exchange.

Carried.

Motion by Commissioner Feeman—

That we refer this recommendation to the City Council for their earliest consideration.

Carried.

Motion by Commissioner Graff—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit the following United States Government Bonds maturing November 1st for encashment:

Mt. Hope Cemetery Perpetual Care	
C-3843015-G	\$100.00
C-3843016-G	100.00
C-3843017-G	100.00

D-1953187-G	500.00
	<u>\$ 800.00</u>

Evergreen Cemetery Perpetual Care

D-1952985-G	\$ 500.00
M-4118210-G	1,000.00
	<u>\$1,500.00</u>

and deposit the proceeds in the Mt. Hope Cemetery Perpetual Care Investment Savings Account and the Evergreen Cemetery Perpetual Care Savings Account and the November 1st interest in the respective operating accounts.

Carried.

Report to the Board—

Funds have been received by the Lansing Park Board from the following United States Government Bonds and have been deposited in Evergreen Cemetery Perpetual Care Savings Account and the October 1st interest in Evergreen Cemetery operating account.

D-1952113-G	\$ 500.00
D-1952112-G	500.00
M-4116293-G	1,000.00
	<u>\$2,000.00</u>
October 1st, 1957 interest	25.00

Report to the Board—

Funds have been received by the Lansing Park Board from the following United States Government Bond and have been deposited in Evergreen Perpetual Care Investment Savings account and the September 1st interest in Evergreen operating account:

M-389875-G	\$1,000.00
Sept. 1 interest	<u>12.50</u>

Meeting adjourned.

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, October 13, 1957

October 13, 1957.

The Park Board met in regular session and was called to order by President Gibbs.

Present: Commissioners Baguley, Callard, Feeman, Gibbs, Graff, Hutchens, Mautz and Ruble.

None absent.

Record of the minutes of the meetings of September 11 and October 17, 1957, were approved.

COMMUNICATIONS

Letter of thanks from Ingham County Kennel Clubs, Inc., for use of Potter Park.

Received and placed on file.

Letter and check of \$200.00 from Colonial Village Kiwanis Club for aid on construction of basketball court at Elmhurst.

Received and placed on file. Money was placed in 2-D-170 account.

Letter of thanks from Ohio Oil Company for use of Frances Park.

Received and placed on file.

Letter from Planning Board asking for department's 6 year Capital Development Program to be submitted before December 1, 1957.

Referred to Director.

Letters from the Director of Finance asking for department's estimate on next year's budget to be submitted before February 1, 1958.

Referred to the Director.

Letter from Director Fenner on proposals and estimates of department's 6 year Capital Development Program.

Motion by Commissioner Graff—

That we approve our Director's 6 year plan of Capital Development and Improvements for the Park and Recreation Department, together with their order of priority, as listed, and submit it to the Planning Board with our recommendation for its adoption.

Carried.

Copy of letter from City Attorney to England-Cook notifying the latter to vacate premises of 512-518 East Michigan Avenue by November 1, 1957.

Received and placed on file.

Letters from England-Cook dated September 10 and November 13 asking to rent the lot and office at 111 South Cedar Street.

Letters from Capitol Automotive Supply Corp. and Calkins Paint Company asking privilege of continuance to rent 111 S. Cedar Street.

Letter from C. C. Ludwig, Realtor, requesting that the latter two firms be allowed to continue to rent 111 S. Cedar Street.

Motion by Commissioner Ruble—

That the matter of rental of 111 S. Cedar Street be taken under advisement and that we proceed.

Carried.

Letters dated September 10 and November 11, 1957, from Mitchell Realty Co.

offering sale of acreage along the Grand River adjacent to our Grand Woods Camp.

Referred to Park Committee.

Letter from the Secretary advising Board that the City Attorney and our department disclaim liability in the case of injury to son of Douglas F. Davis.

Received and placed on file.

Letter from Alva V. Birtles offering \$3,000 for Park Department lots described as: "Lots 75 to 78, inclusive, and Lot 74 except the South 10 feet thereof, Otto's Addition on Otto Street."

Referred to Park Committee.

Letter from Claude Lapp offering to sell the Park Department two acres for \$4,000.

Referred to the Park Committee.

COMMITTEE REPORTS

The Park Committee, to whom was referred the letters from Mitchell Realty Co., reports as follows:

The area proposed as a park site and offered to us by the Mitchell Realty Company was visited by the Park Committee and analyzed as follows:

The need for this area as a golf course or a park at this time in this location is questionable, unless it is acquired as a gift or the cost of acquisition is extremely reasonable for either the whole or a part.

Development could not be expected inside of 10 years because of the necessity of developing sites previously acquired and closer to the City. Good development might cost as much as \$2500 per acre as against a normal expected \$1000 per acre. This is influenced by the extreme roughness of terrain, by the fact that only a small part could be used as it now exists, and further, that much of the river bank would need to be cleaned up if used as a beauty spot as should be expected.

There is doubt that the so-called lake would prove an asset. Apparently its water level follows that of the river, making it deep in the spring and nearly dry in the summer. Any increased depth would increase a potential hazard to young children.

There would of course, be merit in the fact that it is river frontage, it is in a quiet area contiguous to our present Grand Woods Camp and at

some future period it might be within the City Limits.

Signed:

HYRTL C. FEEMAN,
C. GORDON CALLARD,
W. A. RUBLE.

Motion by Commissioner Feeman—

That the report of the Committee be accepted.

Carried.

COMMITTEE RESOLUTIONS

Resolution by Park Committee—

Whereas, the possibility exists for transfer of the following described property for the sum of \$3,000.00:

"Lots 75 to 78, inclusive, and Lot 74 except the South 10 feet thereof, Otto's Addition," and

Whereas, the City Assessor has certified that it would be assessed at less than \$5,000 if placed on the assessment roll at the present time, and

Whereas, this transfer can be made to enable us to acquire a site more desirable and usable for a park.

Therefore Be It Resolved, that we recommend transfer be made.

Signed:

HYRTL C. FEEMAN,
C. GORDON CALLARD,
WILLIAM A. RUBLE.

Motion by Commissioner Feeman—

That we concur in the above resolution and refer the same to the City Council for its earliest consideration.

Carried.

Resolution by Park Committee—

Whereas, we are anticipating ownership, through an exchange of properties with the Board of Education an area of approximately four acres behind the new Cavanaugh School, and

Whereas, it would be desirable to add a two acre tract of adjacent wooded land for park and recreational purposes, and it would give us a desired access to a street, and

Whereas, a possibility exists of acquiring this through trade and purchase for a total of \$4,000.00,

We Would Therefore Recommend, the acquisition of the following described property:

"Beginning at a point 1224 feet west and 122 feet south of the northwest corner of Lot 51 Supervisor's Plat of Everettdale No. 1, thence south 162.8 feet—west 556 feet to the north and south $\frac{1}{4}$ line of the southwest quarter of Section 33—north 162.8 feet—east 556 feet to the point of beginning on Section 33."

Signed:

HYRTL C. FEEMAN,
C. GORDON CALLARD,
WILLIAM A. RUBLE.

By Commissioner Feeman—

That we concur in the above resolution and submit the same to the City Council for its earliest consideration.

Motion by Commissioner Ruble—

It is deemed desirable to obtain a more advantageous return on investments or re-investments and yet retain a maximum security for Park Board Perpetual Care and Trust Funds and I would move the adoption of the following ordinance and ask that it be referred and recommended to the City Council for their consideration and adoption.

Carried.

ORDINANCE

An ordinance establishing the manner and method of investments and reinvestment of perpetual care and trust funds by the Park Board for the benefit of the Department of Parks and Recreation; and for the disposition of such perpetual care or trust funds when the object or purpose of such fund or funds fails or ceases.

The City of Lansing Ordains:

Section 1. The Park Board shall have the control, administration, and the power of investment and reinvestment of all monies or property of the perpetual care and trust funds belonging to said Department, subject to the limitations provided for in Section 2 of this ordinance.

Section 2. The Park Board is hereby authorized to invest and reinvest each of the several funds up to the amount and in the classifications hereinafter set forth:

(A) Up to one hundred (100%) per cent of each said funds in obligations of the United States of America, the State of Michigan, the County of Ingham, the Landel Metropolitan District No. 1 and the City of Lansing.

(B) Up to fifty (50%) per cent of each said fund in obligations of domestic corporations rated by Moody's Investors Service as not less than AAA.

(C) Nothing herein contained shall prevent or prohibit the deposit of funds in

interest bearing savings accounts or certificates of deposit in State or National Banks.

(D) Adherence to the state percentage limitations shall be determined on the basis of the par value and not market value of the investments.

Section 3. Any investment service of similar nature, quality, and reputation may be substituted for Moody's Investors Service.

Section 4. To the extent that any such investments are issued only in registerable form the same shall be held in the name of the Treasurer of the City of Lansing for the benefit of the Department of Parks and Recreation.

Section 5. The manner and method of investment and reinvestment prescribed in this ordinance shall be strictly interpreted and may be altered and changed only by amendment to this ordinance.

Section 6. If at any time the object or purpose of any trust fund held by the Park Board shall fail or cease for any reason, then the Park Board shall determine upon a plan of disposition of such trust fund to and for a purpose as near as may be to the original purpose for which said fund was established.

REPORT TO THE BOARD

Funds have been received by the Lansing Park Board from the following United States Government Bonds and have been deposited in Mt. Hope Cemetery and Evergreen Cemetery Perpetual Care Investment Savings Accounts and the November 1st interest in Mt. Hope Cemetery and Evergreen Cemetery operating accounts.

Mt. Hope Cemetery

C-3843015-G	\$100.00
C-3843016-G	100.00
C-3843017-G	100.00
D-1953187-G	500.00
	<hr/>
	\$800.00

November 1st interest ... \$ 10.00

Evergreen Cemetery

D-1952985-G	\$ 500.00
M-4118210-G	1,000.00
	<hr/>
	\$1,500.00
November 1st interest	\$ 18.75

The following is the report of the Perpetual Care Investments as of September 30, 1957:

Mt. Hope Cemetery cash in savings account	\$ 8,635.32
U. S. Government Bonds	\$259,800.00
Evergreen Cemetery cash in savings account	\$ 36,796.04
U. S. Government Bonds	\$264,700.00

The following is the report of the Perpetual Care Investments as of October 31, 1957:

Mt. Hope Cemetery cash in savings account	\$ 670.32
U. S. Government Bonds	\$267,800.00
Evergreen Cemetery cash in savings account	\$ 5,308.58
U. S. Government Bonds	\$298,200.00

By oral approval of the Committee of the Whole the Secretary entered a subscription for \$43,000 of par value U.S.A. Treasury 4% Bonds dated October 1st, 1957, maturing October 1, 1969, at par. Bonds were delivered through the City Treasurer.

The following numbers and their denominations were purchased.

Evergreen Cemetery Perpetual Care

\$10,000	No. 690
10,000	No. 691
10,000	No. 692
5,000	No. 575
<u>\$35,000</u>	

Mt. Hope Cemetery Perpetual Care

\$ 5,000	No. 574
1,000	No. 3002

1,000	No. 3003
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1,000	No. 3004
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\$ 8,000

Motion by Commissioner Graff—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit the following United States Government Bonds maturing December 1st for encashment.

Evergreen Cemetery Perpetual Care

C-4110706-G	\$100
C-4110707-G	100
C-4110708-G	100
C-4110721-G	100
C-4110722-G	100
C-4110723-G	100
C-4110724-G	100
D-2016273-G	500
	<u>\$1200</u>

and deposit the proceeds in the Evergreen Cemetery Perpetual Care Investment Savings Account and the December 1st interest in the Evergreen Cemetery operating account.

Carried.

Commissioner Mautz read a report from the Forestry Division for activities during the months of October and November.

Commissioner Callard read a report from the Recreation Division on their activities during the past month.

Adjournment.

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF PARK AND CEMETERY COMMISSIONERS OF THE CITY OF LANSING

Proceedings, December 13, 1957

ROLL CALL

Present—Commissioners Gibbs, Callard, Feeman, Hutchens, Mautz and Ruble—6.

Commissioners Graff and Baguley were excused from the session.

Motion by Commissioner Feeman—

That a correction of the date of our November 13th meeting be made. It was incorrectly printed as having been held on October 13 in the Council Proceedings of November 25, 1957. Too, the heading of the proceedings of December 2 were incorrectly titled "Planning Commission" instead of "Park Board" for minutes of the special meeting of November 23.

A note of thanks from family of Hyrtl Feeman, was received and placed on file.

Letter of thanks from Clifford Brailey in regard to pony concession at Potter's Park was received and placed on file.

Letter from Councilman H. J. Bradshaw asking budget recommendations for wage, salary and personnel requirements be given to Personnel Director no later than February 3, 1958.

Referred to Director.

Letter from D. J. Bodwin relating the resolution adopted by the City Council relative to schedule and procedure by which employees and their representative are to present requests for changes in wages, fringe benefits and condition of employment.

Referred to Director.

Letter from Director Fenner asking permission to send department personnel on two planning trips for study of aquariums and arboretums.

Motion by Commissioner Ruble—

That we concur in the written request of the Director and send the people requested on the two out-of-state trips, including Mr. Lee Bancroft, on the Cincinnati trip, if he is available. Funds for these expenses to be taken from 2-D-102.

Carried.

A petition was received as referred from the City Council asking for the flooding of Elm Street Ball Field for ice skating.

Referred to Recreation Committee.

COMMITTEE REPORTS

Resolution by Committee of the Whole—

Whereas, Ward Young has been employed by the department since January, 1942, and is now retiring, and throughout the years has performed his services well and faithfully, be it known, that the Park Board would like to acknowledge his loyal and conscientious efforts and give him thanks and best wishes for many years of happiness and enjoyment, and further, that he be tendered a copy of this resolution.

Resolution by the Recreation Committee—

In answer to the request by residents that the Elm Street Ball Park be flooded for ice skating, we cannot recommend agreement.

There are no provisions for heat in either the toilets or the room necessary for shelter, creating a problem of frozen plumbing and undesirable locker and resting space. In addition the water lines into the park are inadequate for the flooding operation. Ice would be on bare ground and that does not hold frost or ice as well as sodded areas and so we feel it would be a step in the wrong direction, as no one would be satisfied with the net result.

RECREATION COMMITTEE
C. Gordon Callard,
Charles C. Mautz.

Motion by Commissioner Callard—

That the above resolution be adopted and our decision be referred back to the City Council.

REPORT TO THE BOARD

The following withdrawals were made from the Cemetery Perpetual Care Investment accounts for a special offer of government 17 year bonds at par, yielding $3\frac{3}{4}\%$ by authorization of the Committee of the Whole.

Mt. Hope	\$1,500.00
Evergreen	8,000.00

The above bonds were purchased on November 27, 1957. Delivery has not been made.

The following is a report of the Perpetual Care Investment Account for Mt. Hope and Evergreen Cemeteries as of November 30, 1957:

Mt. Hope Cemetery—cash in savings account	\$	—29.68
U.S. Government Bonds.....	\$268,500.00	
	\$268,470.32	
Evergreen Cemetery cash in Perpetual Care savings account	\$	693.37
U.S. Government Bonds.....	\$304,200.00	
	\$304,893.37	

Motion by Commissioner Ruble—

That the Treasurer and the Director of Parks and Recreation be, and they are hereby authorized to deposit the following United States Government Bonds maturing January 1, 1958, for encashment:

Mt. Hope Cemetery..C4110993-G	\$100.00
C4110992-G	\$100.00

and deposit the proceeds in the Mt. Hope Cemetery Perpetual Care Investment Savings Account and the January 1st interest in the Mt. Hope Cemetery operating account.

Commissioner Mautz read the monthly Forestry report.

Accepted and placed on file.

Commissioner Callard read the monthly Recreation report.

Accepted and placed on file.

The following was written by Director Fenner and submitted as his 1957 report to the Board:

The Park and Recreation Department, under the directions of the Park Board and the new City Charter, wishes to report a very busy and a very happy year. It's 150 employees join in the report and in expressing their pleasure in their participation in the interesting and constructive work in all phases and activities incidental to the operation of a municipal park, forestry, recreation and cemetery program.

The increase in leisure time of more and more people increases, quite naturally, the use and enjoyment of park and recreational facilities. Therefore, the task of maintaining these facilities and developing new ones is a 365 day job. The vast range of interests of the users of park property further complicates the task of providing and maintaining and improving all areas of park and recreational activities to meet the needs and wishes of all. The principle park activities engaged in by the Lansing public, ranges from many neighborhood play spaces for the youngest tots to many types of organized games, crafts and sports for children of all school ages. Prominent among these activities are baseball, softball, quoits, volleyball, basketball both in and out-of-doors, swimming, tennis, skating, coasting, dancing, golf, nature study, picnicing, "zooping," and use of all modern playground equipment. To these many activities enjoyed by both young and old, we may add such cultural and intellectual pursuits as ceramics, weaving and metal enameling at the Recreation Center. Also, encouragement is given adult groups and clubs in arts and crafts, photography, music, gardening and floral arts—principally by providing a comfortable and attractive meeting place at Scott Art and Garden Center.

After many months of painstaking research and study and with generous financial aid from the City Council plus diligent cooperation of the C.I.O. Lansing Community Service Council and the Pilot Club, a solid, well balanced Senior Citizens program was instituted.

The teen-age program has shown steady growth and will be considerably expanded during the coming year.

Beyond these healthful and useful pastimes lies, of course, the almost unconscious beneficial enjoyment of park landscapes including wooded areas, 12 miles of clean riverbanks adjacent to park lands, hundreds of acres of well kept lawn areas, shade trees, zoological garden and flower gardens.

Throughout the year, as in former years, use of the two municipal cemeteries has been a very real and much appreciated service to our people.

In the field of forestry or arboriculture the constant, dependable operation of all phases of shade tree care has continued to be an important part of the "City in the Forest." In addition to the removal of 500 crowded or undesirable trees, over 1000 young trees of proven hardy and

nearly insect-free varieties have been set out on the newer streets. By constant and diligent watchfulness and almost instant treatment the much feared Dutch Elm Disease has been held in check. Eight cases of the disease, for which there is no cure, were discovered (same number as in 1956) and promptly destroyed.

Weed control by use of poisonous and non-poisonous sprays was expended materially this year. Over 300 acres of park and golf lawns were treated for control of certain weeds, principally dandelion. Several newer park areas also were intensely treated for the destruction of poison ivy the seeds of which had been carried in by crows.

Major Park Developments

The work of developing the new Frances Park continued through the summer and fall with the erection of a brick service building, hillside bank retaining wall, planting of hundreds of shrubs and flowers, erection of park entrance gates and playground and picnic equipment. A three to five year project of river bank improvement along the park was also started. Plans are afoot to continue this park development with tennis courts, and a 1000 plant rose and perennial garden south of the existing mall, in 1958.

At Ranney Park a fine and much needed concession and restroom building was erected with funds from the Dr. Ranney estate.

Clifford Park, in 500 block of E. Mt. Hope Avenue, also saw the erection of a beautiful brick playground building. Tennis courts were completed and many new pieces of play equipment installed. This park, along with Seventh Avenue Park also saw the institution of regular summer organized playground programs.

Lincoln playground was completed by construction of a new backstop, new concrete basketball courts, and fencing and landscaping.

Concrete basketball courts were also built at Quentin Park, Moores Park and at Elmhurst School Park where extensive grading, seeding and fencing was completed.

At Evergreen Cemetery the formal entrance was re-modeled, curbed, and planted with evergreen shrubs and flowers.

At Lewton School Park grading and seeding was accomplished, and landscaping will be done in 1958.

Late in the season a backstop was built at Bassett Park, and flood control improvements made on all four City golf courses.

The ancient Barnes House on West Main at the foot of Capitol Avenue was razed, and the area beautifully landscaped to conform to the attractive residence neighborhood.

Play equipment was installed at Filley Park and St. Joseph Park was improved by the addition of curbs and walks, increased parking area, and ice rink field was leveled and sodded.

For boating enthusiasts a new boat launching ramp was built at Grand River Park.

Two major park developments were started in October—one at Gier Park off East Thomas Street, and one at Dunnebacke Park north of West Side Field on Stanley Street. Extensive earth moving and 'dozing' was accomplished to prepare the areas for further grading and development in 1958.

The general maintenance of all park areas is, of course, the major and most expensive activity of the department. This work continued on a high level of efficiency due to the addition of much new equipment as well as the presence and the appreciation of excellent working conditions for personnel of the department.

At its November meeting the Park Board approved and sent to the City Planning Board a comprehensive and forward-looking six year Capital Development Program which will be started in the spring season.

Accepted and placed on file.

Meeting adjourned.

CHARLES G. HAYDEN,

Secretary.